

# NEPALESE VETERINARY JOURNAL (NVJ)

## Official Journal of Nepal Veterinary Association

### Guide to Authors

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#### About NVJ

The *Nepalese Veterinary Journal (NVJ)* is the official journal of the Nepal Veterinary Association (NVA). Historically, in the year 1972, NVA started the publication of scientific works in the form of the *Bulletin of Veterinary Science and Animal Husbandry*. The

publication of the bulletin was continued till the year 2000 when the 26<sup>th</sup> volume of the bulletin was published. In the year 2003, NVA decided to discontinue the publication of the bulletin and initiated the publication of the *Nepalese Veterinary Journal*. The journal is available in both print and online form. Efforts are underway to provide access to the earlier volumes of the *Nepalese Veterinary Journal* online. The print form of the journal can be obtained on a reasonable request.

Nepalese Veterinary Journal publishes original works about the broader areas of veterinary science. Full-length research papers, reviews, short communications, reports, news, and letters resulting from original research, investigation, and observations in the field of animal health, management, processing and marketing of animal produce, veterinary public health, animal and public health policies, animal husbandry, veterinary education, animal welfare, one health, and other relevant areas, which may lead to improved health, productivity and welfare status of animals, and promotion and preservation of human and environmental health are welcomed. The journal encourages and publishes articles based on the original work carried out in Nepal, however, works done elsewhere with high relevance to the Nepalese context are also accepted.

### **Audience**

Veterinarians, veterinary paraprofessionals, microbiologists, animal scientists in research, the public sector and industries, and policymakers are the major audiences of the journal. Apart from them, audiences with different backgrounds in Nepal and abroad have read and referred to the NVJ. The audience of the journal is expected to increase after its availability online on the NVA website [www.nva.org.np](http://www.nva.org.np) and Nepal Journal Online (<https://www.nepjol.info/index.php/nvj>)

### **Abstracting and Indexing**

NVJ is registered for indexing in Nepal. Abstracting and indexation of the journal with relevant service providers is being planned.

**Nepal Veterinary Journal****Editorial Board****Editor-in-chief**

Dr Narayan Paudyal, PhD, *Nepal Agricultural Research Council*

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**Editorial Advisory Members**

Dr Tanka Prasai

Dr Doj Raj Khanal

Dr Narayan Prasad Ghimire

Dr Surendra Karki

**Peer Reviewer**

Members of the Nepal Veterinary Association with expertise in different fields form the roster of the peer reviewer. The authors are free to suggest the name and contact details of three to four potential reviewers for their manuscripts but should bear in mind that there should be no any conflict of interests whatsoever with the suggested potential reviewer. The final selection of the reviewer will be done by the editors and the editorial board.

## Instructions to Authors

### Manuscript preparation

Only the original manuscript is published in NVJ. The Editorial Board accepts papers on the understanding that they have not been submitted for publication or published elsewhere.

### Format

Manuscripts (including footnotes, references, figure legends, and tables) should be prepared with the following attributes by using the latest version of Microsoft Words.

- Page size: 8.5 X 11-inch (or A4)
- Double-space typed
- Font: 12-point Times New Roman
- Margins: 1-inch (2.5-cm)
- Page justification: Left

Any submitted paper not meeting this requirement will be returned to the author for correction and resubmission before bringing it to the notice of the editorial team.

### Organization and contents

Manuscripts should be organized as follows:

1. Title page
2. Abstract
3. Main Text
4. Acknowledgements
5. References
6. Tables
7. Figures

Each section should begin on a new page.

## Title page

This page must include:

-Title. The title should clearly state the work being presented. Avoid using abbreviations. Not more than 12 words. Please ask your colleagues to review your title to ensure it is clear and concise.

- Name of the authors. The author's name should be correctly spelled and must be marked by numbers in the order that should appear on the paper.

- Qualification of the authors. The highest degree earned by each author should be provided following the author's name.

- Institutional affiliation and designation of the authors. The full corresponding address of the institute where the work was performed and the designation of the authors while conducting the study should be provided.

- Corresponding author. Name and detailed corresponding address including current email address and telephone number of the corresponding author should be provided.

## Structured abstract

- The actual article should start from page 2. Although it is not necessary, the title of the article and the author's name in the order of appearance in the paper can be provided in this section. An abstract should succinctly state the objectives, methodology, findings, and conclusion of the work. It should be intelligible without reference to the rest of the article. Refrain from using the text from the main content of the manuscript. References should be avoided and only standard abbreviations should be used. The abstract should not exceed 300 words.
- **Keywords:** Provide up to five keywords or short phrases after the abstract. Keywords are useful for indexing and retrieval of articles using the search engines.

## Text

### *Research articles or original articles*

The text should include an introduction, materials and methods, results, discussion, and conclusions.

**The introduction** may contain a brief consideration of the problem, a short survey of the relevant literature, and the objectives of the work.

**Materials and methods** should include a concise account of the materials and methods used. An adequate description of the techniques is expected. This section should also contain the experimental plan. Subheadings should be used for clarity.

**Results** should include findings. Sub-sections can be used to organize the results. Illustrations can be used. Figures should be referred to in the text as Fig. 1, Figs. 1,3 etc., and tables as Table 1, Tables 1, 3, etc.

A **discussion** section should be reserved to present the author's interpretation and the significance of the work. Avoid repetition of the content already presented in the result section.

**The conclusion** section should include concluding remarks on the study.

### **Review articles**

Reviews should consist of an introductory section followed by several sections with relevant information followed by a conclusion. Section headings can be used to organize the information. PRISMA guidelines must be followed for the meta-analysis papers.

### **Short communication and clinical reports or case studies**

Short communication is intended to include reports of small completed investigations and new techniques of case descriptions. Such communications shall report (i) a Result of sufficient significance to merit publication in advance of a more comprehensive paper, and (ii) a Result that confirms and adds to the existing knowledge but the data are not sufficient to justify a full paper.

They may follow the subdivisions and instructions for an original article with the omission or combination of parts as necessary and relevant. Such communication should not exceed four printed pages (2000 words) including references, figures, illustrations, photographs, or tables. However, methods used must be adequately described and references (s) given to facilitate similar studies by others.

### **Acknowledgments**

Acknowledgment may also be the part of manuscript as and when required. It is the responsibility of the authors to acknowledge institutions or individuals for the relevant assistance and agreements. Acknowledge the funding agency, if applicable.

### **References**

NVJ uses APA style and this is built in the newer MS Word Version. Use of referencing software like EndNote or Reference Manager is recommended.

Published work cited in the text should be written in alphabetical order. The references should be written in the following order: surname, initials followed by the year of publication in parenthesis, title of the paper, full title of periodical or other source (in Italics), volume number, and first and last page numbers. The title of books must be given in full with edition, publisher, place of publication, and pages referred to. Where references are quoted in the text the names of all authors should be given on the first occasion and if more than two authors, the name of the first author followed by *et al* subsequently. Example of reference: Mahato S. N., Harrison, L.J.S., and Hammond, J.A. (1997). Epidemiological basis of the control of fasciolosis in Nepal. *Bulletin of Veterinary Science and Animal Husbandry, Nepal*, **25**: 25-26.

***Please do consider that referencing is giving credit for original work done by someone. One should not copy and paste the whole text even citing the reference.***

### Tables

All the tables must be in separate sheets. All tables must have titles and table numbers at the top. The table should be left aligned. The same table number must be referred to while writing the article. All the legends and units must be mentioned in an easily understandable format.

### Figures

Illustrations and diagrams should be on separate sheets. The Figure should be centrally aligned and the legend should be at the bottom of the figure. For photographs to be included in the paper, electronic copies of photographs of appropriate resolution should be submitted as separate files in jpg format with figure no. and the title of the manuscript in the subject line. Legend for the photographs should be in the manuscript in a separate sheet.

### Footnotes

Use footnotes if necessary but in a consistent manner

### Units and Symbols

International System of Units (SI, Le Système International d'Unités) should be used wherever possible for all measurements.

### Permission

The author (s) is responsible for obtaining permission to reproduce figures, tables, or text from other sources (published or unpublished).

### Conflict of Interest

The authors should declare if there are any actual or potential conflicts of interest (financial or personal) about the work submitted for publication, just after the acknowledge section.

### Funding Source

Funding obtained for the work should be mentioned. The role of the funder in any aspect of the work and preparation of the manuscript must be provided in the acknowledgement section.

### Selection Process

To publish high-quality papers and maintain the reliability of the Nepalese Veterinary Journal, the submitted manuscript will go through two stages of the editorial process: Pre-review, and Peer review.

### Pre-review

Once a manuscript is received, it will be pre-reviewed by one of the editors. Assessment will be done if the manuscript falls under the scope of the journal, and if it has been written in the recommended guidelines. Scientific merit will not be evaluated in the initial screening process. Manuscripts satisfying both screening criteria will be submitted for peer review. If the manuscript does not satisfy any of these criteria, the manuscript will be rejected. The editor handling the manuscript will provide a detailed reason for deciding on the manuscript. If the editor finds merit in the manuscript, which was poorly written, s/he can return it to the corresponding author with the feedback. The authors can resubmit the manuscript after addressing the concerns raised by the editor in the decision letter.

### Peer-review

After the pre-review stage, the manuscript will be reviewed by two independent reviewers (double blind peer reviewer system) and one member of the editorial team to make one of the following decisions:

- **Reject:** Not accepted for publication and resubmission will not be considered.
- **Accepted with substantial revision:** the manuscript should have to be substantially revised to be published. The manuscript will not be published if not revised as suggested.
- **Minor revision/correction:** The manuscript is provisionally accepted and fully accepted after minor revision.
- **Accepted:** The manuscript is accepted as it is.

### Submission of article

All manuscripts should be submitted with a cover letter as given in annex 1 and should be addressed to:

The Editor-in-Chief  
Nepal Veterinary Association  
Veterinary Complex, Tripureshwor, Kathmandu, Nepal  
Tel/Fax: +977-1-5357496  
E-mail: editor@nva.org.np / nveta2024@gmail.com.np  
URL: www.nva.org.np



## Annex 1

(Cover letter to submit manuscript to Nepalese Veterinary Journal)

To,  
Editor-in-Chief  
Nepalese Veterinary Journal (Nep. Vet. J.)  
Nepal Veterinary Association  
Veterinary Complex, Tripureshwor, Kathmandu, Nepal

Dear Dr. (Type the name of the Editor-in-chief)

This is to ensure that the authors of the following manuscript would like to submit the manuscript of the following details to the Nepalese Veterinary Journal.

**Manuscript Type:**

**Title:**

The authors hereby confirm the following:

- The manuscript submitted with this letter has not been published or accepted for publication nor is being considered for publication either partly or in whole.
- We hereby confirm that the work is original and due acknowledgment has been given wherever necessary.
- All of the authors have been included and have read and approved the submission of the attached manuscript.
- All the authors declare that they have no conflict of interests, whatsoever.

Sincerely Yours,

Name of the corresponding author/s:

Date.....

Name of Co-author:

Name of Co-author:

Name of Co-author: